



Healthwatch Telford and Wrekin Independent Strategic Advisory Board

Tuesday 24 September 2024 1pm

MS Teams

Agenda

	Item	Enclosure <i>(Paper, Verbal etc)</i>	Outcome <i>(Noting, Decision etc)</i>	Presenter
1	Welcome and Apologies - Sherrel			Chair
2	Declaration of Interests			All
3	Notes and Action Log from last meeting 2024 04	Enc 1 Enc 2	Approval	Chair
4	Work Programme Project Updates	Verbal	Noting	CE
5	Meeting feedback reports by HAB members/ staff/ CE	Verbal	Noting	CE
6	Intelligence/Feedback update – public issues <i>Copies of Jun, Jul and Aug ISAB updates</i>	Verbal Enc 3	Noting	CE
7	Decisions to be made by the Advisory Board	Verbal	Noting	CE
	A Escalation to HW England/ CQC Copies of correspondence already agreed for ratification	Enc 4		
	B Publish a report / agree a recommendation made in a report: St Georges E&V Report Woodcote Hall E&V GP Access Report - already agreed for ratification PRH Ward10 - Follow up visit E&V Report PRH Discharge Lounge - Follow up visit E&V Report	Enc 5 Enc 6 Enc 7 Enc 8 Enc 9	Approval	
	C Request information from commissioners/ providers			
	D Which premises to Enter and View and when (Completion of the Enter and View visit checklist is required)		Approval	
	E Decision about subcontracting/ commissioned work			
	F Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services			
	G Which health and social care services HW is looking at for priority project			
	H Refer a matter to Overview and Scrutiny committee			
	I Breach/s of the decision-making process			
8	Health and Social Care Issues from the public	Verbal	Noting	CE
9	AOB			Chair
10	Date and Time of Next Meetings: 26/11/24 2pm			

Chair – Healthwatch Advisory Board Chair

CE - Chief Executive

**Independent Strategic Advisory Board Minutes
Tuesday 09 April 2024 2pm
Public session – in person
Gurdwara Siri Guru Gobind Singh Ji
Whitechapel Way
Telford**

1.	<p>In attendance Simon Fogell (SFo) HWTW Chief Executive Sherrel Fikeis (SFi) ISAB Chair Tom Kane (TC) ISAB Member Elizabeth Learoyd (EL) ECS Managing Director Jan Suckling(JS) Lead Engagement Officer(minutes)</p> <p>Apologies Mark Austin(MA) ISAB Member Chris Fox(CF) ISAB Member</p> <p>Introductions were made and apologise noted</p>
2.	<p align="center">Declarations of interest</p> <p>MA has been co-opted to the school board at Ercall SFi has joined the board of trustees at the Staffordshire and Shropshire Foundation Trust</p>
3.	<p align="center">Notes /Actions from last meeting</p> <p>SFo has emailed HW Shropshire re - the GP report they published. We have been informed that it has been redrafted and that the new version is now on their website</p>
4.	<p align="center">Work programmes updates</p> <p>SFo will put together the work programme agreed for the next period GP reports are still be analysed and reports written</p>
5.	<p align="center">Meetings feedback from ISAB members</p> <p>SFi interested in SATH meetings EDI Advocacy group ICB Board if needed Health and wellbeing Board</p> <p>MA Interested in Safeguarding meetings ISAB members reminded that they need to make clear when attending meetings, the role they are representing at the meeting</p>
6.	<p align="center">Intelligence / Feedback</p> <p>Member of the public has been sending questions with information and their views to SATH boards and others SFo and JS will arrange a meeting to discuss these matters with them. ISAB Members approved this meeting</p> <p>Shared new CQC frame work on inspections, discussed time scales of inspections</p>

7.	<p style="text-align: center;">Decisions made by ISAB</p> <p>SFo explained the role of the ISAB and the decisions they will need to approve</p> <p>The publishing of reports and enter and view Reports out of scheduled ISAB meetings will be sent to board members for approval Email draft report to ISAB After approval send to provider for response Back to ISAB for final approval before being published This was agreed and approved by the ISAB</p> <p>ISAB will be involved in request for information from providers Approved by the ISAB</p> <p>ISAB gave their support and approval for SFo to write to the Sath board re publics views and questions</p> <p>ISAB will be informed of any commissioned work taken on to ensure there are no conflicts</p>
8.	<p style="text-align: center;">Health and Social care Issues from the public</p> <p>List of feedback and data prepared for board by JS</p>
9	<p style="text-align: center;">ISAB New framework</p> <p>ISAB new framework for formal adoption MA sent a comment he would like to be added Point 16 code of conduct If you know another member has breached a code, it is your responsibility to report any breaches. This will be added This was approved by ISAB</p>
10	<p style="text-align: center;">AOB</p> <p>Diverse communities Healthwatch will do drop ins at the Gurdwara using members ton translate if English is not their first language</p> <p>Will support with a wellbeing café at the Gurdwara for all communities this will be aimed at the 20 to 40 age group</p> <p>Dementia steering group needs to look at a more diverse group that does not seek help</p> <p>Yellow Ribbon have purchased the Halfway house on the Wrekin Healthwatch will attend opening</p>

Next meeting to be arranged June 2024